

To order installed **High-Speed Internet Lines, Natural Gas Service,** or a **myriad of other services** to your booth space (*not decorator materials such as tables, chairs, carpet, etc.*), please visit the Expo Center's website - www.expocenter.org

At the top of the Portland Expo Center's Homepage:

1. Hover over the **"Exhibitors"** tab.
2. Click **"Online Exhibitor Ordering"** from the dropdown.
3. Click on the **EVENT you are attending** from the calendar.
4. Enter your **Booth Number or Company Name**.
5. Navigate through optional services and enter the appropriate number of items/services you wish to order.
6. Proceed to checkout.

*****To secure and receive Advance Order Rates, you will need to have the order placed 14 days prior to the Event Start Date. Orders received after that date are subject to a higher rate and/or availability*****

For questions regarding equipment, services, and amenities at the Portland Expo Center, or for general questions regarding this process, please contact the Expo Center directly.

(503) 736-5200 | exhibitors@expocenter.org

ORDERING GUIDE

UTILITY & EQUIPMENT SERVICES